



Create Coppetts

Work Hard Wood

Persevere Primary

Succeed School

Coppetts Wood
A Sure Start Children's Centre

Governing Body Committee Membership & Responsibilities

(Updated 28.08.2022)

Governor	Category	Committee Membership		Area of Responsibility	Appointed until
		Learning & Community	Staffing, Finance & Premises		
Ms Kirstie Barrett (KB)	Ex-officio	√	√	Head Teacher	Not Recorded
Ms Claudia Valencia-Garcia (CG)	Staff		√	Staff Voice	08.03.26
Cllr Arjun Mitra (AM)	Local Authority		√	Health & Safety	27.06.24
TBC	Parent	√		SEND	TBC
Ms Janine Walters (JW)	Parent	√		Pupil Premium	09.03.26
Ms Tanya McGaw (TM)	Parent		√		08.03.26
Ms Patricia Beckett (PLB)	Parent		√	Parent Voice	26.11.24
Mr Michael Walker (MW)	Parent	√		Safeguarding	26.11.24
Mr Bruce McGill (BM) CHAIR of Governors	Co-opted		√	GDPR	18.01.26
Ms Anna Kendall (AK) VICE CHAIR of Governors	Co-opted		√		17.06.23
TBC	Co-opted		√	Staff Wellbeing	TBC
Mr Alan Bevan (AB)	Co-opted	√		Early Years	12.11.22
Ms Emma Dartnell (ED)	Co-opted	√		Key Stage 1	07.07.25
Ms Daniella Mardell (DM)	Co-opted	√		Key Stage 2	07.07.25
Ms Helen Kellett (HK)	Co-opted	√		Children Centre	07.07.25
Ms Raquel Vieira (RV)	Observer		√	/	/
Ms Faramade Alawaye (FA)	Observer	√	√	/	/

Other Specific Governor Roles

Appointment of non-teaching staff and teaching staff: Head and Deputy Head

Appointment of Assistant Head Teachers/Senior Leaders: Head Teacher and Deputy Head

Appointment of Headteacher and Deputy Headteacher: Selection panel agreed by full Governing Body as and when required. The Headteacher would be involved in the appointment of a Deputy Head.

Governors are reminded that at least one person taking part in staffing appointments should have attended Safer Recruitment training.

Head Teacher Performance Panel: Chair, Vice Chair, Chair of Staffing, Finance & Premises Committee

Dismissal/Grievance/Disciplinary: 3 to be selected from the Staffing, Finance & Premises Committee

Staff Dismissal/Appeal: Chair, AM, TBC

Complaints Committee (3 required): Chair, TBC, TBC

Statutory Pupil Discipline Committee (3 required): Chair, AB, AM

First Committee: Chair, AM, TBC

Second Committee: AB, TBC, TBC

Should a Committee member be unable to attend a meeting, the Head Teacher may call upon any other Governor who was available. However, it must be made clear in the minutes of the Committee meeting that the reserve governor was taking the place of a specific governor who was unable to attend the meeting.